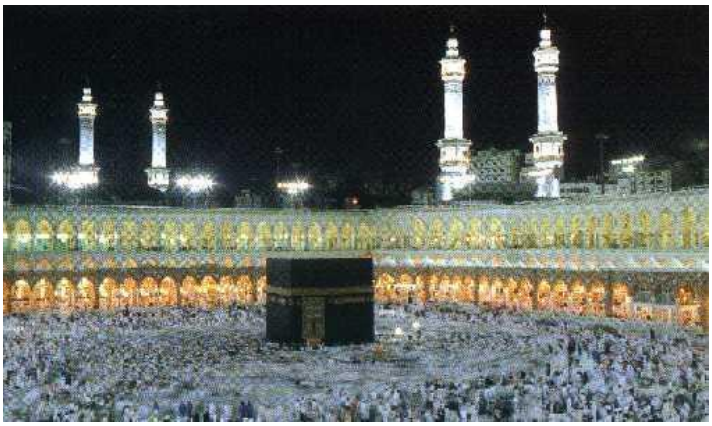
Hedayah Sunday School

Parent/Student Handbook

2026/27



Islamic Center of Glendale (ICG)
700 S. Adams Street
Glendale, CA 91206
818-243-2233

Hedayah Sunday School
Parent/Student Handbook

Assalam Alaikum wa rahmatullahi wa barakathu,
May Allah's Peace and Blessings be upon you.
We are pleased to welcome you to the school year of 2026/27! We thank you for choosing Hedayah Sunday School. We wish you a very beneficial and dynamic year, May Allah (swt) bless you and your family.

Hedayah School Mission
We want to stimulate the love of learning, the love of the masjid, the love of reading Qur'an and the love of our ummah in our young, promising Muslim children. We hope to enrich their lives by learning the Sunnah of Prophet Muhammad, peace be upon him, that will enhance their link to the great religion of Islam. We want to enlighten, excite, and educate our future leaders with how to bear the responsibilities of carrying Islam to the world.

Tuition
Tuition is $100 per child per month. $90 for a second child. $80 for a third child. $70 for a fourth child. Tuition is to be paid on a monthly basis on the first Sunday of each month.

Please note that ALL fees paid to the Hedayah Sunday School are nonrefundable.

School Hours
School Hours are from 10:00 a.m. to 1:30 p.m. Please make sure to drop your child/children *off* promptly at 9:45 am, and pick them up at 1:30 after Zuhur prayer at ICG. **A parent/guardian must be present with their child/ren at the time of both drop-off to sign-in and pick-up to sign-out**. If you plan to pick your child up earlier, please inform the staff that morning to reduce class interruptions.

Students
We expect from our beloved children…

- To be punctual (on time) and regular in attendance.
- To respect the teachers and fellow students.
- To complete assigned work and homework.
- To come prepared and pay attention in class.
- To behave properly and dress appropriately.

Respected Parents
Teachers and staff are working very hard to make sure that the school is successful with Allah's will, so we ask the parents to work with us to:

- Make sure your children are punctual (on time) and regular in attendance.
- Make sure your children are prepared for classes.
- If absent, make sure they complete the make-up work before the next class.
- Check with the office if you want to pick up your child early.
- Attend parent meetings and events.
- Be a part of your children's learning and help them realize that even with the best curriculum and the best teachers it is the parents who are the key to making them better Muslims. Children do imitate their parents so make sure that your words, actions, behavior and morals reflect the Principles of Islam. Don't have a "do as I say not as I do" attitude, this is detrimental to your children's progress.
- Volunteer your time whenever possible. Your son/daughter learns by example.
- If you wish to meet with your child's teacher, please ask to schedule an appointment.

School Rules for Dress Code and Personal Items
The school is part of the Islamic Center facility, so out of respect for the house of worship, Proper Islamic Attire is required of all students, teachers, parents and administrators.
Boys must wear:

- Long pants, loose rather than tight.
- Shirt must be sufficiently long enough not exposing the back when in sujud.
- Shorts should cover the knee.

Girls must wear:

- Top should be long sleeves or short sleeves (for younger girls) and not see-through
- If wearing long pants make it loose coupled with a long top.
- No shorts allowed.
- Hijab for zuhur prayer – headscarf that covers hair completely.

For **both boys and girls** absolutely **NO**:

- Tight jeans
- Tank tops.
- Any “see-through” article of clothing.

For ALL students **NO:**

- Electronic Games
- Mobile Phones
- Scooters or Skateboards of any kind

Working Together

We are looking forward to working with all parents to cooperate in our children's education. We welcome your opinions and suggestions. We will be glad to discuss them with you and work towards the best solutions together. We pray to Allah (SWT) to make our work blessed, sincere, successful and only for His sake and we ask you to keep us in your dua’a so that we can continue to provide your children with the highest quality, engaging and relevant Islamic education.

Hedayah Sunday School Administration